



**FREEDOM TATTOO • I-TATTOO TDL  
CO-PRESENT**

**2018 • 6TH  
HONG KONG CHINA INTERNATIONAL TATTOO CONVENTION**

**DATE: 21-23 SEP 2018**

**TIME: 10AM-10PM**

**VENUE: HALL A, 2/F, KAI TAK CRUISE TERMINAL, 33 SHING FUNG ROAD, KOWLOON, HONG KONG**

**TATTOO CONVENTION TERMS & REGULATIONS**

- 1. APPLICATION PROCEDURES**
- 2. BOOTH INFORMATION**
- 3. REGULATIONS**
- 4. PROCEDURES & COMPETITIONS**

## 1. APPLICATION PROCEDURES

Please follow the below procedures for application:

### a) **INITIAL APPROVAL**

#### **CHINA REGION (EXCEPT HONG KONG & MACAO)**

Applicant is required to send the below required information to Shanghai I-Tattoo at [TDL@i-tattoo.net](mailto:TDL@i-tattoo.net). For enquiry, please call "+86 18516322105" or add WeChat "I-TATTOO-TDL":

- Tattoo shop name/exhibitor's company and contact name
- Tattoo shop/exhibitor's website (for reference check)
- Tattooist's five most recent works / exhibitor's product introduction and proposal (for approval purpose)
- Tattooist's previous guest spot tattoo shops (if applicable)

#### **ALL OTHER REGIONS (INCLUDE HONG KONG & MACAO)**

Applicant is required to send the below required information to [hkcitattooconvention@gmail.com](mailto:hkcitattooconvention@gmail.com) thru email. For enquiry, please add WeChat "HKCITC":

- Tattoo shop name/exhibitor's company and contact name
- Tattoo shop/exhibitor's website (for reference check)
- Tattooist's five most recent works / exhibitor's product introduction and proposal (for approval purpose)
- Tattooist's previous guest spot tattoo shops (if applicable)

### b) **APPROVAL CONFIRMATION**

Applicant will receive an email notice once application is approved. Applicant must reply and send the below required information thru email within 7 working days:

- A completely filled and signed copy of application form
- A passport photo and travelling document copy (for registration and working permit application purposes)
- Booth fee bank transfer slip copy (please bring the original copy to convention for on-site registration)
- A signed copy of "Convention Terms & Regulations"
- One profile photo and 5 work images in JPG format (for social media promotional purpose)
- Others (requirement may vary due to different regions)

### c) **CONFIRMATION SLIP**

- After verification, applicant will receive a confirmation slip which must be brought for on-site for registration
- Each participating tattooist is entitled to bring two assistants along with free admission. All models need to purchase ticket for entry
- Once registration is completed, reserved booths are not allowed to be transferred to another party
- Booth fee will not be refunded for successful application

## **2. BOOTH INFORMATION**

### **2.1 BOOTH TYPE**

- a) Tattooist Station (applies to one tattooist only)  
Structure: One black/white back wall held by aluminum modular system  
Size: 3m x 1.5m  
Price: HKD 5,000
- b) Commercial Booth  
Size: 3m x 4m  
Price: HKD 15,000
- c) Commercial Booth  
Size: 3m x 6m  
Price: HKD 30,000

### **2.2 ORGANIZER SHALL PROVIDE THE FOLLOWINGS TO EACH EXHIBITOR:**

#### **a) FASCIA BOARD**

- One monotone fascia board with exhibitor's name
- Exact wording must be provided upon application for production. Organizer will not be held accountable for late submission

#### **b) SUPPLIES**

- One working tables (1,300L x 700W x 750Hmm)
- One small table
- Two folding chairs
- One wastebasket
- One multi-socket extension lead
- Venue lighting will be sufficed for business but exhibitors are welcome to bring their own working lights

#### **c) ELECTRICAL ITEMS**

- Electricity can be supplied in 220volt (+6%), single phase 50Hz or 380volt (+6%), three phase 50Hz
- Two 13amp single phase sockets (max. 500W)
  - Two 100W spotlights for fascia board

### **2.3 BOOTH REGULATIONS**

- a) All booths shall be designed and erected by the organizer's official contractor. Facilities of standard booth will be provided by the official contractor. The organizer reserves the right to make changes on the facilities provided at any time before commencement of the convention
- b) The aisles are the property of the entire convention and each exhibitor has the responsibility to assure proper flow of traffic throughout the entire venue. Large crowds gathered watching demonstration will interfere with the flow of traffic or create excessive crowds in neighboring booths which is an infringement on the rights of other exhibitors
- c) Aisles must not be obstructed at any time and may not be used for exhibit/display purposes or for solicitation of business
- d) Exhibitors are not allowed to install any additional devices without prior notification to the organizer
- e) Organizer has the right to terminate any activities which caused any of the above

## **3. REGULATIONS**

### **a) CODE OF CONDUCT**

- According to the Laws of Hong Kong, person under 18 years of age are not allowed to be tattooed
- Transfer/sell/authorize another person the use of work pass/wristband is strongly prohibited. Any violation will be penalized with disqualification and immediate sent off from the convention
- No additional booth fitting or display may be attached to the booth structure. Exhibitors are liable to any damage caused
- No tapes, nails or fixtures of any kind are allowed to be affixed to the partitions, floor or ceiling. Exhibitors are liable to any damage caused

- Exhibitors are required to return all rented items to organizer on the last day of the convention (23 September 2018) in a timely manner. Damage fee will be charged accordingly if the returned items are not in their loan out condition
- Screwing, drilling, painting or nailing of the standard booth structure is not allowed. In default whereof, the exhibitors or their contractors shall be liable for the total loss resulting therefore and HKD 500 will be charged for the damage of each booth

#### **b) EXHIBITS/DEVICES**

- For respect and equality, it is prohibited to sell any copied or pirated items at the convention. The organizer shall have the right to request exhibitors to remove exhibits which are alleged of violating intellectual property rights. Any exhibitors found quality of infringement of intellectual property rights shall be banned from participating in all future fairs organized by the organizer
- Promotional materials can only be distributed by the exhibitors within their own booths. No exhibitor is permitted to distribute any publicity materials, souvenirs and the like in public areas of the convention venue
- Exhibitors are allowed to sell posters, artworks, postcards and t-shirts in their booths though it is prohibited to sell any tattoo machines or equipment without prior approval from the organizer in order to avoid any possible conflicts
- No freestanding fittings may exceed the height of 2.5 meters
- Installation of electrical equipment including lighting fixtures must adhere to the Electrical Regulations of Hong Kong Electricity Ordinance stringently. Exhibitors are advised not to use electrical fittings which may contain sub-standard circuits in their booths
- Any extra electronic installations within booth area must be pre-approved by organizer and its official contractor

#### **c) FOOD & BEVERAGE / SMOKING REGULATION**

- Food and drinks are available for purchase in the venue. No outside food or drinks can be taken into the venue at any time
- Smokers can only smoke in the designated area provided. Smoking is absolutely not permitted anywhere else in the convention. Once caught, a HKD 1,500 fine will be applied

#### **d) INSURANCE**

- Organizer undertakes no financial or legal responsibility for any type of risk concerning or affecting the exhibitors, visitors, their personal belongings, cash and or exhibits. Exhibitors with valuable exhibits are requested to take insurance coverage and/or a special security service at the exhibitor's own expense for over-night protection

#### **e) DEMONSTRATION**

- Any exhibitors wishing to carry out demonstrations of any kind must ensure that their practices in no way constitute a fire or safety hazard. Organizer reserves the right to terminate or curtail any practice which it considers to be detrimental to the convention

#### **f) STORAGE**

- No storage area will be provided in the venue. Exhibitors should make direct arrangements for move-in, storage and removal.

#### **g) BILLS & POSTERS**

- Organizer has the right to remove any bills or posters which in the opinion of the organizer do not conform to the purpose and image of the convention

#### **h) FIRE PRECAUTION**

- For all construction with wooden materials involved are required to prepare functional fire extinguisher at a conspicuous spot within the assigned area during the construction period for safety reason

#### **i) OCCUPATIONAL SAFETY & HEALTH ORDINANCE**

- Exhibitors must comply with Occupational Safety and Health Ordinance in construction and dismantling i.e. make sure the workplace is safe, appoint authorized person for on-site supervising of installation/dismantling works

### **4. PROCEDURES & COMPETITIONS**

#### **4.1 ON-SITE REGISTRATION & SETUP**

- All tattooists/exhibitors can only arrive at the venue for on-site booth registration and setup at the time slots below:
  - a) Exhibitors: 6pm-10pm on 20 September 2018
  - b) Tattooist: 9am-12noon on 21 September 2018
- All exhibitors entering the venue are required to wear a work pass/wristband provided by the organizer
- Work pass/wristband must be presented before entering the venue during the whole convention period
- Entering of unregistered exhibitors/contractors are not allowed
- Exhibitors must not remove any part of their exhibit or display from the venue until the convention is officially ended. Removal/dismantle may start at 9pm on the last day of the convention (23 September 2018)
- All exhibitors/their agents or contractors are obligated for a complete removal of personal exhibit materials and the like from the venue by the time specified. All materials left behind shall be deemed as disposable waste. Exhibitors are responsible for the expense of handling the disposed items

#### **4.2 OPENING**

A lion dance performance and group photo session will be held at 12noon on the first day of the convention (21 September 2018)

#### **4.3 COMPETITION DETAILS**

##### **a) FEE**

- All contestants are required to pay a HKD 100 sign-up fee for each day's competition
- Sign-up time will be listed in the provided convention dossier at registration
- Competition time will be listed in the provided convention dossier at registration

##### **b) COMPETITION**

###### **i) DAY ONE (21 September 2018)**

- Divided into three categories as B/G (Black and Grey), Color Works and School Works
- Trophies will be awarded to each category's Tattoo of the Day Champion, 1<sup>st</sup> Runner-Up and 2<sup>nd</sup> Runner-Up
- Competition will be judged by professionals

###### **ii) DAY TWO (22 September 2018)**

- Divided into three categories as B/G (Black and Grey), Color Works and School Works
- Trophies will be awarded to each category's Tattoo of the Day Champion, 1<sup>st</sup> Runner-Up and 2<sup>nd</sup> Runner-Up
- Competition will be judged by professionals

**iii) DAY THREE (23 September 2018)**

- Divided into three categories as B/G (Black and Grey), Color Works and School Works
- Trophies will be awarded to each category's Tattoo of the Day Champion, 1<sup>st</sup> Runner-Up and 2<sup>nd</sup> Runner-Up
- Competition will be judged by professionals

**iv) BEST OF THE SHOW (23 September 2018)**

- Judge and select by professionals from within all three days' Tattoo of the Day Champions
- Special prize and trophy will be awarded to the Best of the Show winner with details to be announced later

By signing this document, you agree to comply with and adhere to the above terms and regulations -

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_\_