



**FREEDOM TATTOO HONG KONG
PRESENTS**

**2017 • 5TH
HONG KONG CHINA INTERNATIONAL TATTOO CONVENTION**

DATE: 29 SEP TO 1 OCT 2017

TIME: 12NOON-10PM

VENUE: HALL A, 2/F, KAI TAK CRUISE TERMINAL, 33 SHING FUNG ROAD, KOWLOON, HONG KONG

TATTOO CONVENTION TERMS & REGULATIONS

- 1. BOOTH INFORMATION**
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1. BOOTH INFORMATION

1.1 BOOTH TYPE

- a) Tattooist Booth (applies to one tattooist only)
Structure: One black/white back wall held by aluminum modular system
Size: 3m x 1.5m
Price: HKD 5,000
- b) Commercial Booth
Size: 3m x 4m
Price: HKD 15,000
- c) Commercial Booth
Size: 3m x 6m
Price: HKD 30,000

1.2 ORGANIZER SHALL PROVIDE THE FOLLOWINGS TO EACH EXHIBITOR:

a) FASCIA BOARD

- One monotone fascia board with exhibitor's name
- Exact wording must be provided upon application for production. Organizer will not be held accountable for late submission

b) SUPPLIES

- Two wooden tables (1,300L x 700W x 750Hmm)
- Two folding chairs
- One wastebasket
- One multi-socket extension lead. Extra ones are available for rental on-site from organizer
- Venue lighting will be sufficed for business but exhibitors are welcome to bring their own working lights
- Exhibitors are not allowed to make any alterations to the standard structure of the booths or remove any integral parts. For any special design or additional facilities (will all be charged separately), please contact organizer's official contractor Dickson Wong (dicksonwong@disenoidea.com) for early arrangement

c) ELECTRICAL ITEMS

- Electricity can be supplied in 220 volt (+6%), single phase 50Hz or 380 volt (+6%), three phase 50Hz
- Two 13 amp single phase sockets (max. 500W)
 - Two 100W spotlights for fascia board

1.3 BOOTH REGULATIONS

- a) All booths shall be designed and erected by the organizer's official contractor. Facilities of standard booth will be provided by the official contractor. The organizer reserves the right to make changes on the facilities provided at any time before commencement of the convention
- b) The aisles are the property of the entire convention and each exhibitor has the responsibility to assure proper flow of traffic throughout the entire venue. Large crowds gathered to watch a demonstration and interfere with the flow of traffic or create excessive crowds in neighboring booths is an infringement on the rights of other exhibitors.
- c) Aisles must not be obstructed at any time and may not be used for exhibit/display purposes or for solicitation of business
- d) Exhibitors are not allowed to install any additional devices without prior notification to the organizer
- e) Organizer has the right to terminate any activities which caused any of the above

2. REGULATIONS

a) CODE OF CONDUCT

- According to the Laws of Hong Kong, person under 18 years of age are not allowed to be tattooed
- Transfer/sell/authorize another person the use of work pass/wristband is strongly prohibited. Any violation will be penalized with disqualification and immediate sent off from the convention
- No additional booth fitting or display may be attached to the booth structure. Exhibitors are liable

to any damage caused

- No tapes, nails or fixtures of any kind are allowed to be affixed to the partitions, floor or ceiling. Exhibitors are liable to any damage caused
- Exhibitors are required to return all rented items to organizer on the last day of the convention (29 September 2017) in a timely manner. Damage fee will be charged accordingly if the returned items are not in their loan out condition
- Screwing, drilling, painting or nailing of the standard booth structure is not allowed. In default whereof, the exhibitors or their contractors shall be liable for the total loss resulting therefore and HKD 500 will be charged for the damage of each booth

b) EXHIBITS/DEVICES

- For respect and equality, it is prohibited to sell any copied or pirated items at the convention. The organizer shall have the right to request exhibitors to remove exhibits which are alleged of violating intellectual property rights. Any exhibitors found guilty of infringement of intellectual property rights shall be banned from participating in all future fairs organized by the organizer
- Promotional materials can only be distributed by the exhibitors within their own booths. No exhibitor is permitted to distribute any publicity materials, souvenirs and the like in public areas of the convention venue
- Exhibitors are allowed to sell posters, artworks, postcards and t-shirts in their booths though it is prohibited to sell any tattoo machines and equipment as these items will be sold solely by the organizer
- No freestanding fittings may exceed the height of 2.5 meters
- Installation of electrical equipment including lighting fixtures must adhere to the Electrical Regulations of Hong Kong Electricity Ordinance stringently. Exhibitors are advised not to use electrical fittings which may contain sub-standard circuits in their booths
- Main switch and distribution board may be required to install within booth area at official contractor's discretion

c) FOOD & BEVERAGE

- Food and drinks are available for purchase in the venue. No outside food or drinks may be taken into the venue at any time
- Smokers can only smoke in the designated area provided. Smoking is absolutely not permitted anywhere else in the convention. Once caught, a HKD 1,500 fine will be applied

d) INSURANCE

- Organizer undertakes no financial or legal responsibility for any type of risk concerning or affecting the exhibitors, visitors, their personal belongings, cash and or exhibits. Exhibitors with valuable exhibits are requested to take insurance coverage and/or a special security service at the exhibitor's own expense for over-night protection

e) DEMONSTRATION

- Any exhibitors wishing to carry out demonstrations of any kind must ensure that their practices in no way constitute a fire or safety hazard. Organizer reserves the right to terminate or curtail any practice which it considers to be detrimental to the convention

f) STORAGE

- No storage area will be provided in the venue. Exhibitors should make direct arrangements for move-in, storage and removal.

g) BILLS & POSTERS

- Organizer has the right to remove any bills or posters which in the opinion of the organizer do not conform to the purpose and image of the convention

h) **FIRE PRECAUTION**

- For all construction with wooden materials involved are required to prepare functional fire extinguisher at a conspicuous spot within the assigned area during the construction period for safety reason

i) **OCCUPATIONAL SAFETY & HEALTH ORDINANCE**

- Exhibitors must comply with Occupational Safety and Health Ordinance in construction and dismantling i.e. make sure the workplace is safe, appoint authorized person for on-site supervising of installation/dismantling works

3. PROCEDURES & COMPETITIONS

3.1 ON-SITE REGISTRATION & SETUP

- All tattooists/exhibitors must arrive at the venue for on-site booth registration and setup at the time slots below:
 - a) Exhibitors: 6pm-10pm on 28 September 2017
 - b) Tattooist: 9am-12noon on 29 September 2017
- All exhibitors are required to provide personal names, company names and travelling document numbers for verification purposes. Once registration is completed, reserved booths are not allowed to be transferred to another party
- All exhibitors entering the venue are required to wear a work pass/wristband provided by the organizer
- Work pass/wristband will be distributed by registration staff during on-site registration
- Entering of unregistered exhibitors/contractors are not allowed
- Exhibitors must not remove any part of their exhibit or display from the venue until the convention is officially ended. Removal/dismantle may start at 9pm on the last day of the convention (1 October 2017)
- All exhibitors/their agents or contractors are obligated for a complete removal of personal exhibit materials and the like from the venue by the time specified. All materials left behind shall be deemed as disposable waste. Exhibitors are responsible for the expense of handling the disposed items

3.2 OPENING

A lion dance performance and press interviews will be held at 12noon on the first day of the convention (29 September 2017). Details will be announced accordingly

3.3 COMPETITION DETAILS

a) FEE

- All contestants are required to pay a HKD 100 sign-up fee for each day's competition
- Sign-up time will be announced daily on site
- Competition will start at 6pm followed by award ceremony

b) COMPETITION

i) DAY ONE (29 September 2017)

- Divided into three categories as B/G (Black and Grey), Color Works and School Works
- Trophies will be awarded to each category's Tattoo of the Day Champion, 1st Runner-Up and 2nd Runner-Up
- Competition will be judged by professionals

ii) DAY TWO (30 September 2017)

- Divided into three categories as B/G (Black and Grey), Color Works and School Works
- Trophies will be awarded to each category's Tattoo of the Day Champion, 1st Runner-Up and 2nd Runner-Up

- Competition will be judged by professionals
- iii) **DAY THREE (1 October 2017)**
 - Divided into three categories as B/G (Black and Grey), Color Works and School Works
 - Trophies will be awarded to each category's Tattoo of the Day Champion, 1st Runner-Up and 2nd Runner-Up
 - Competition will be judged by professionals
- iv) **BEST OF THE SHOW (1 October 2017)**
 - Judge and select by professionals from within all three days' Tattoo of the Day Champions
 - Special prize and trophy will be awarded to the Best of the Show winner with details to be announced later

4. APPLICATION PROCEDURES

Please follow the below procedures for application:

a) **INITIAL APPROVAL**

Please send the below required information to hkcitattooconvention@gmail.com or organizer's WeChat account HKCITC:

- Tattoo shop name/exhibitor's company and contact name
- Tattoo shop/exhibitor's website (for reference check)
- Tattooist's three most recent works / exhibitor's product introduction and proposal (for approval purpose)
- Tattooist's previous guest spot tattoo shops (if applicable)

b) **APPROVAL CONFIRMATION**

Once approved, please send the below required information to hkcitattooconvention@gmail.com or organizer's WeChat account HKCITC:

- A completely filled and signed copy of application form with passport photo (for registration purpose)
- Booth fee bank transfer slip copy (please bring the original copy to convention for on-site registration)
- A signed copy of "Convention Terms & Regulations"

After verification, organizer shall provide the applicant a confirmation slip which should be brought on-site for registration

By signing this document, you agree to comply with and adhere to the above terms and regulations -

Signature : _____

Name : _____

Date : _____